



## MANAGEMENT & ASSOCIATES

Dear Resident(s):

**IN THE EVENT THE COMMUNITY IN WHICH YOU RESIDE IS IN AN EVACUATION AREA, RESIDENTS SHOULD STAY TUNED TO LOCAL NEWS CHANNELS AND COMPLY WITH ALL MANDATORY EVACUATION ORDERS. ANYONE REMAINING ON PROPERTY DURING A MANDATORY EVACUATION DOES SO AT HIS OR HER OWN RISK.**

*When the National Hurricane Center issues a Hurricane Warning advisory, the following procedures should be taken to ensure your safety and the safety of others.*

- Management and Associates will not be sending anyone to board up your property.
- All plants, furniture, BBQ grills, trash cans, and other outside items must be properly secured and/or moved indoors.
- Remain calm and keep listening to local news for weather conditions, evacuation routes, and nearest shelter locations.
- Purchase in advance, bottled water, ice, and non-perishable items, such as canned food, packaged food, paper, personal products, batteries, and a manual can opener.
- If you elect to evacuate the property, please turn off water and gas (if applicable) at the main valves.
- Do not leave pets unattended at the property. Some shelters and kennels will board your pet in case of evacuation.
- Obtain necessary prescriptions and medications and keep them with you in the event of an evacuation. Take your automobile and personal property insurance policies with you.
- Keep flashlights and battery-operated radio/TV handy with extra batteries.
- Clean and fill the bathtub with water.
- Automatic Teller Machines will not be working in case of a power outage. You'll want to make arrangements for cash needs.
- In the event of a power failure keep the refrigerator door closed. (Food will stay cool for 24 hours.)
- Fill your vehicle's gas tank before the storm arrives.
- Avoid downed power lines and report them to your local electric company as soon as possible.
- If you do not evacuate and conditions become unsafe, take refuge in a small interior room during the storm.
- Keep all windows and doors closed during the storm. **Do not crack a window or door during the storm.** Draw your verticals and drapery materials over the windows to protect from the possibility of shattering glass.



---

## MANAGEMENT & ASSOCIATES

In the event, damage occurs and repairs are needed, report damages to your local office and through the online portal. Please remember vendors will not be available for repairs until it is safe to do so. Repairs will be scheduled in a priority fashion. Depending on the actual impact from the hurricane, all repairs will be addressed but your patience is appreciated.

Lastly, we want to extend our appreciation to you for your cooperation. Your safety is our primary concern. Our staff will be available on an emergency basis only before any mandatory evacuations if you should need any assistance.

### **Emergency Management Information**

#### **National Hurricane Center and Central Pacific Hurricane Center**

<https://www.nhc.noaa.gov/cyclones/>

#### **Florida Division of Emergency Management**

<https://www.floridadisaster.org/>

#### **Hillsborough County Emergency Management**

<https://www.hillsboroughcounty.org/>

#### **Pinellas County Emergency Management**

<https://www.pinellascounty.org/resident/disasters.htm>

#### **Pasco County Emergency Management**

<https://www.pascocountyfl.net/365/Emergency-Management>

Sincerely,

Jaime L. Ballard  
Vice President  
Management and Associates